## **Instructions to the Candidates**

- 1. Admission and other forms (7 forms) available in the website must be submitted in the office or by email at <a href="mailto:admission.pgdm.igrms@gmail.com">admission.pgdm.igrms@gmail.com</a> on or before 6<sup>th</sup> September, 2024.
- 2. Candidates should read all the instructions given on the Admission and other forms carefully before filling the same. Following Certificates/documents will be required for verification:
  - a) 10<sup>th</sup> class marksheet
  - b) Graduation degree/certificate
  - c) Transfer Certificate/Migration/Self Declaration
  - d) Migration Certificate
  - e) Three copies of passport size photographs
  - f) Caste certificate issued by the competent authority
  - g) EWS certificate, if applicable.
    - Note: Transfer Certificate and Migration Certificate will be submitted in original at the time of admission.
- 3. Candidates are required to pay Rs.11,000/-(in which Rs 10,000/-as fee for the 1<sup>st</sup> semester and Rs. 1000/- as caution money{Refundable}) in the name of **Director**, **Indira Gandhi Rashtriya Manav Sangrahalaya**, **Bhopal**, **Account No.: 10026515042**, **Bank: State Bank of India**, **RCE Campus**, **Bhopal**, **IFSC Code-SBIN0002889** through direct online transaction or by cash and submit the receipt with admission form.
- 4. Candidates are required to report with all the necessary documents for verification at time of admission, failing which the admission will be cancelled.
- 5. Orientation Program will be held on 10<sup>th</sup> September,2024 at Rock Art Heritage Hall, IGRMS, Bhopal. Time of the orientation will be intimated to the students personally by email.
- 6. Date and Schedule for the commencement of class will be informed on the day of Orientation Program (Most probably by 10<sup>th</sup> September,2024).
- 7. For more details, please contact the following officials
  - a. Shri Aryan Tenwar, Junior Clerk 8435573858 or you can mail us at admission.pgdm.igrms@gmail.com regarding any query related to admission.