

Indira Gandhi Rashtriya Manav Sangrahalaya
Post Bag No. 2, Shyamla Hills,
Bhopal – 462002

F. No.: 10-05/2026 Const.
Date: 16/07/2026

To,
M/s,

Subject: Quotation enquiry for Construction of aluminium partition or door at veethi sankul building IGRMS, Bhopal.

Sir,

1. The work mentioned on the next pages is proposed to be carried out by this department. If you are in a position to execute this work, you are requested to submit your rates for the same in a sealed envelope.
2. The last date for submission of rates in a sealed envelope is **20/07/2026 till 3:00pm**. Rates received after the prescribed date will not be accepted.
3. (If differ) Complete details of the nature of work, specifications, category, etc., must be clearly specified in your letter.
4. The rate should be quoted per unit. Wherever net product price, sales tax, or any other surcharge is charged additionally, the same should be specifically mentioned in the rates. The rates shall be inclusive of freight, transportation, loading and unloading charges for delivering the material up to the site within the museum premises. No additional payment shall be made on this account.
5. The Director, Indira Gandhi Rashtriya Manav Sangrahalaya, reserves the right to reject any or all rates without assigning any reason and may accept rates other than the lowest.
6. The quantities mentioned are tentative. At the time of placing the order, the quantities may be increased or decreased as per actual requirements.
7. The total sum of the quoted rates (Grand Total Amount) shall be considered as the final amount, and the lowest tender will be determined on that basis only.
8. The rates should be sent in a sealed envelope addressed to the undersigned, quoting Office Ref No. **F. No.:10-05/2026-Const**, dated **16/07/2026**. The envelope must clearly bear the inscription: "Construction of aluminium partition or door at veethi sankul building IGRMS, Bhopal".
9. The work site may be inspected during office hours.


Yours sincerely,

(Dr. P. Shankara. Rao)
Administrative Officer

Description of work to be carried out

S. No.	Item	Unit	Qty	Rate	Amount
1	Providing and fixing 12mm Toughened Glass automatic sensor partition with all SS fitting size-13'x15' feet. Along with manual operation (in case of emergency).	Nos	1		
	TOTAL				
	Add GST (if not included)				
	Grand Total in Figures Rs				
	Grand Total in Words Rs				

Terms & Condition: -

1. The rates shall include all leads, lifts and transportation charges. The contractor shall be responsible to pay all the taxes as required and nothing shall be reimbursed by the department.
2. During execution of work, the required co-ordination is necessary with the departmental Security Staff for the safety of the IGRMS.
3. Nothing shall be paid as extra, except the quoted rates given and approved by the competent authority for the different agreement items.
4. The payment will be made after actual measurement of work and satisfactory complete of work.
5. In case of any dispute, the decision of the Director, IGRMS, Bhopal shall be final and binding on the agency.
6. Time allowed for completion of work is 15 days from date of work order.

Banking details: -

Name of Bank	
Account number	
IFSC	
PAN number	

Signature of contractor