

**Indira Gandhi Rashtriya Manav Sangrahalaya  
Post Bag No. 2, Shyamla Hills,  
Bhopal – 462002**

**F. No.: 19-02/25-Computer  
Date: 24/06/2026**

To, M/s,

**Subject: Quotation Enquiry for Dedicated Cloud Server Hosting and Deployment of IGRMS Website (igrms.gov.in)**

Sir,

1. The work mentioned on the next pages is proposed to be carried out by this department. If you are in a position to execute this work, you are requested to submit your rates for the same in a sealed envelope.
2. The quotation process shall commence from 24/06/2026 and the last date for submission of rates in a sealed envelope is 09/07/2026 up to 5:30 PM. Rates received after the prescribed date and time will not be accepted.
3. The scope of work includes providing a Dedicated Cloud Server for hosting the official website of Indira Gandhi Rashtriya Manav Sangrahalaya (igrms.gov.in) and deployment/setup of the already developed website on the server.
4. The bidder shall clearly specify complete technical details including server configuration, operating system, storage type, backup facility, bandwidth, uptime commitment, security features, and support services.
5. The rates should be quoted per unit and should include all applicable charges such as installation, deployment, configuration, transportation, taxes, maintenance support, and any other incidental expenses. No additional payment shall be made on this account.
6. The Director, Indira Gandhi Rashtriya Manav Sangrahalaya, reserves the right to reject any or all quotations without assigning any reason and may accept rates other than the lowest.
7. The quantities and specifications mentioned are tentative and may be increased or decreased as per actual requirement at the time of placing the order.
8. The total quoted amount (Grand Total Amount) shall be considered as the final amount, and the lowest quotation will be determined on that basis only.
9. The rates should be sent in a sealed envelope addressed to the Administrative Officer, Indira Gandhi Rashtriya Manav Sangrahalaya, Post Bag No. 2, Shyamla Hills, Bhopal – 462002, quoting Office Ref. No. 19-02/25-Computer dated 10/06/2026. The envelope

must clearly bear the inscription: "Quotation for Dedicated Cloud Server Hosting and Deployment of IGRMS Website (igrms.gov.in)".

10. The bidder shall provide minimum one-year technical support and server maintenance after deployment.
11. The bidder shall provide experience certificates/work orders for similar hosting or government website deployment work executed during the past 5 years.
12. The bidder shall provide a valid GST registration and registration certificate of any Government Department/PSU/Authorized Service Provider (if any).
13. The minimum required cloud server configuration/specifications are as follows:

14. S.No	Item/Specification	Rate	Amount
1	CPU, RAM, Storage, Bandwidth, Backup, Operating System, SSL & Security, Uptime  Specifications- Dedicated 8 Core Processor  12GB + 12GB DDR4  300GB+200GB SSD  Minimum 1 Gbps  Daily Automatic Backup  Linux Server  Firewall and SSL Support  Minimum 99.9%		
	Total		
	(If not included) Add GST (if any)		
	Total estimated cost in figures Rs.		
	Total estimated cost in words Rs.		

	Signature of the Contractor/Bidder	
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14. The details of the requirements may be discussed during office hours only.
15. The quotation may be submitted either through Speed Post/Registered Post/Courier or by hand delivery to the office of the undersigned. The bidder shall ensure that the quotation reaches this office on or before the prescribed submission date and time. Quotations received after the stipulated deadline shall not be considered under any circumstances. IGRMS, Bhopal, shall not be responsible for any delay in transit, postal delivery, courier service, or any other reason resulting in the late receipt of the quotation.
16. The proposed work should be completed within 45 days from the date IGRMS issues the work order.

**Note: Documents required from the Bidder's side.**

- a. The applicant shall be registered in India under the provisions of the Companies Act, 1956 (or as amended in the Companies Act 2013).
- b. Bidder must have a valid PAN and GST registration.
- c. The Bidder should have the CMMI Level 3 or Higher Certification.
- d. The server must be hosted with a MeitY-empanelled service provider.

Yours sincerely,

  
(Dr. P. Shankar Rao)  
Administrative Officer