

F.No. 10-03/2026-Engg.
INDIRA GANDHI RASHTRIYA MANAV SANGRAHALAYA,
SHAMLA HILLS, BHOPAL

Dated :22.9.2026

NOTICE INVITING TENDER

Tenders are invited for Dismantling of old window and supply and installation of new Aluminium Windows in 20 Rooms of Office of Indira Gandhi Rashtriya Manav Sangrahalaya (IGRMS), Bhopal. Estimated cost of Rs.15,31,640/- (Rupees Fifteen Lacs Thirty One Thousand Six Hundred Forty only).

1. Tender document consisting of the detailed plans, complete specifications, the schedule of quantities of the various classes of work to be done, and the set of conditions of contract to be complied with by the person whose tender may be accepted. The tender details can be downloaded e-portal www.eprocure.gov.in till 5/10/2026 at 11.00 hrs.
2. The Contractors should upload their tender documents online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. upto 11:00 hours of 5/10/2026 which will be opened on dated 6/10/2026 at 11:00 hours.
3. The time allowed for execution of work will be 45 days which be reckoned the date of issue of order to commence work.
4. The contractor should quote in figures as well as in words the rate and amount tendered by them. The amount for each item should be worked out and the requisites totals given.
5. When the contractors signs a tender in Indian Language so the total amount tendered should also be written in the same Language. In the case of illiterate contractors the rates or the amount tendered should be attested by a witness.
6. Issue of tender form will be stopped one day before the date fixed for opening of tenders.
7. Earnest money amounting of Rs. 30633/- (Rupees Thirty Thousand Six Hundred Thirty Three only) in deposit at call received of nationalized and scheduled bank must accompany each tender which is to be in sealed cover superscribed tender for The Director, Indira Gandhi Rashtriya Manav Sangrahalaya at Bhopal and addressed to for The Director, Indira Gandhi Rashtriya Manav Sangrahalaya, Bhopal.
8. The contractor whose tender is accepted (unless exempted) will be required to be furnish by way of Security Deposit of 10% of the estimated cost of tender (which is of inclusive EMD) for the due fulfillment of his contract.
9. The security amount will be deposited by contractor in the form of FDR of any Nationalized Bank pledged to the Director, Indira Gandhi Rashtriya Manav Sangrahalaya, Bhopal (Madhya Pradesh). Earnest money deposit at the time of tender, will be treated as a part of the security deposit. The security amount will also be accepted in the shape of Government securities. Fixed deposit receipt and Guarantee bonds of schedule bank and State Bank of India will also be accepted for this purpose.
10. The right of acceptance of at tender will with the Director, Indira Gandhi Rashtriya Manav Sangrahalaya, Bhopal who does not bind himself to accept the lowest tender and reserve to himself the authority to reject any or all of the tenders received without assignment of a reason. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.
11. Canvassing in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.
12. All rates shall be quoted on the proper form of the Tender alone.
13. On acceptance of the tender, the name of the accredited representative(s) of the contractor who would be responsible for taking instructions from the Engineer in charge shall be communicated to the Engineer.

14. Special care should be taken to write the rates in figures as well as in words and the amounts in figures only, in such a way that interposition is not possible. The total amount should be written both in figures and words. The case of figures, the word Rs. Should be written before rupees and word (P) after the decimal figures e.g. 2.15 p and case of words the word (Rupees) should proceed and the word 'only' it should in variably upto decimal places. While quoting the area in the schedule of quantities the word only should be written closely following the amount and it should not be written closely following the amount and it should not be written in the next line.
15. The Competent Authority does not bind himself to accept the lowest or any tender and reserves to himself the right to accept the whole or any part of the tender and tenders shall be bound to perform the same at the rates quoted.
16. Tax or any other material in respect of this contract shall be payable by the contractor and Sangrahalaya will not entertain any claim whatsoever in this respect.
17. The contractor shall not be permitted to tender for work in the IGRMS, Bhopal (responsible for award and execution of the contracts) in which his near relative is posted as an officer in any capacity between the grades of Officer-In-Charge(Engineering) (both inclusive). He shall also intimate the names of persons who are working with him in capacity or are subsequently employed by him and who are near relatives to any officer in IGRMS by the contractor should render him liable to be removed from the approved list of contractors of this Department.
18. No engineer of Gazetted rank or any other Gazetted Officer engaged in engineering or administrative work in any Engineering Department of the Government of India is permitted to work as a contractor for two years after retirement from Government service without the previous permission of the Government of India. If at any time it is found that the contractor or any of his employees is a person who did not obtain the said permission from the Government of India before submitting the tender or before joining the service of the contractor, the contract is liable to be cancelled.
19. Contractors exempted from payment of Earnest money and Security Deposit in individual cases should attach with the tender an attested Copy of Competent authority's letter exempting them from the payment of Earnest and security deposit and should produce the original whenever called upon to do so.
20. The tender for the work shall not be witnessed by a contractor who himself/themselves has / have tendered or who may and has/ have rendered for the same work. Failure to observe this condition would render of the contractors tendering as well as witnessing the tender liable to summary rejection.
21. Hard copies of only E.M.D, F.D.R. and acceptance letter will be entertained during technical evaluation of the tender documents of the contractors. The technical evaluation of the tender documents of the contractors will only be done on the basis of online submitted tender documents. No other hard copies will be taken into consideration while technical evaluation of the tender documents of the contractors.


Director, IGRMS, Bhopal