



**INDIRA GANDHI RASHTRIYA MANAV SANGRAHALAYA**  
**MINISTRY OF CULTURE, GOVT. OF INDIA SHAMLA HILLS, BHOPAL**

**Minutes of the 59<sup>th</sup> Meeting of Finance Committee of Executive Council, RMSS held on 6<sup>th</sup> August, 2024 under the Chairpersonship of Ms. Ranjana Chopra, Additional Secretary & Financial Adviser, Ministry of Culture, Gol.**

The 59<sup>th</sup> Meeting of Finance Committee of Executive Council, RMSS was held under the Chairpersonship of Ms. Ranjana Chopra, Additional Secretary & Financial Adviser, Ministry of Culture, Govt. of India on 6<sup>th</sup> August, 2024 in Hybrid Mode. Following was present:

- |   |                             |
|---|-----------------------------|
| 1. Ms. Ranjana Chopra,<br>Addl. Secretary & Financial Adviser,<br>Ministry of Culture, Govt. of India,<br>New Delhi   | Chairperson<br>(Ex-officio) |
| 2. Dr. B.V. Sharma,<br>Director, Anthropological Survey of India,<br>Kolkata<br><b>(Through VC)</b>   | Member<br>(Ex-officio)      |
| 3. Director General,<br>Archeological Survey of India<br><i>Rep. Dr. Praveen Kumar Mishra</i><br><i>Joint DG (Exploration &amp; Excavation)</i><br><i>ASI, New Delhi</i><br><b>(Through VC)</b>         | Member<br>(Ex-officio)      |
| 4. Joint Secretary (A&A),<br>Ministry of Culture, Govt. of India,<br>Shastri Bhavan, New Delhi<br><i>Representative: Shri Arun Kumar</i><br><i>Deputy Secretary (A&amp;A),</i><br><i>MoC, New Delhi</i> | Member<br>(Ex-officio)      |
| 5. Prof. Amitabh Pande,<br>Director IGRMS, Bhopal   | Member<br>(Ex-officio)      |

**Special Invitee**

Shri Harish Kumar  
Director (IFD)  
Ministry of Culture, Govt. of India  
New Delhi

**Item No. 1: Confirmation of the Minutes of the last 58<sup>th</sup> Meeting of the Finance Committee of EC, RMSS held on 28.08.2023.**

The Finance Committee unanimously resolved to confirm the minutes of the last (58<sup>th</sup>) Meeting of the Finance Committee of EC, RMS Samiti held on 28.08.2023.

**Item No. 2: Action Taken Report on the Minutes of the last (58<sup>th</sup>) Meeting of the FC of EC, RMS Samiti held on 28.08.2023.**

While taking note of the Action Taken Report of the Minutes of the previous meeting, the following observations were made:

**2.2. Settlement of Advances:**

Director IGRMS informed the F.C. about the current status of settlement of institutional advances lying with various Institutions. With due efforts, out of total 11 advance adjustment, 06 advances were adjusted and rests are at final stage of adjustment. He further apprised the F.C. that the said government bodies are continuously in contact for providing detailed bills/utilization certificates etc. so that the advance payment can be adjusted. The Chairperson appreciated Director's effort and instructed to get these adjustments done at the earliest. Regarding Advance given to Sec. Forum Centre Chennai, the Chairperson instructed that, if genuine reasons exist, then the said advance may be write off.

**Item No.9.1: Payment of Honorarium for holding additional charge of Director, IGRMS:**

Director IGRMS apprise the Finance Committee about current status of the case. The Chairperson, FC instructed Director IGRMS to approach Director General, Archeological Survey of India, New Delhi for submission of the said amount drawn by Dr. Praveen Kumar Mishra, Joint DG, ASI during his tenure as Director, IGRMS, Bhopal within two months.

**Item No.9.2: Additional Fund for Tagore Fellowship/Scholarship and Consultant:**

Director, IGRMS briefed the Chairperson, FC regarding the procedure of Tagore Fellow/Scholar appointment. Shri Harish Kumar, Director (IFD) suggested that for existing Tagore Scholar (Prof. S.N. Chaudhary), IGRMS can seek fund in R.E. However, in future, IGRMS should make a provision in their MoU and allot fund accordingly.

**Item No.3: Approval of Annual Accounts for the Year 2023-24.**

The Finance Committee unanimously approved the Annual Accounts for the year 2023-24 and recommended the same for ratification by the Executive Council of RMS Samiti.

**Item 04: Internal Audit Report of the Chartered Accountant on the Accounts of IGRMS for the year 2023-24.**

The Finance Committee approved the Internal Audit Report of the Chartered Accountant for the year 2023-24.

**Item No.5: Approval of payment of wages to daily wages labourers engaged in IGRMS during the year 2023-24.**

The Finance Committee approved the expenditure towards the payment of wages of Rs. 4,35,38,406/- for the year 2023-24. These laborers are engaged for different nature of works such as watch ward, cleaning works, maintenance of Open air & Indoor exhibitions etc.

**Item No.: 6 Permission for procurement of Vehicle against older vehicle having life of more than 15 years.**

The Finance Committee re-approved the complete proposal as proposed for purchase of Staff Car (01 No.)- costing approximately Rs.9.25 lacs (Excluding RTO, etc. charges), Tractor (01 No.)- costing approximately Rs.6.00 lacs (Excluding RTO, etc. charges) and Truck (01 No.) costing approximately Rs.14.00 lacs (Excluding RTO, etc. charges) through GeM Portal from Grant in Aid.

**Item No. 7: Capital Works at IGRMS Campus**

The Finance Committee unanimously approved the proposal for initiation of construction work of Director Residence in IGRMS campus at an approximate cost of Rs.1.44 crore.

**Item No.8: Allotment of Additional Grant of Rs.3.39 Crores over and above the grants to meet out the statutory liability of EPF.**

The Director IGRMS briefed the matter to the Finance Committee in detail. The Chairperson apprised regarding the conversation held with Commissioner, EPFO, New Delhi and said that Commissioner, EPFO, New Delhi is looking over the said case and will communicate the decision soon. Meanwhile, Director, IGRMS shall get in touch with Commissioner, EPFO and MoC too.

**Item No.9: Any other item with the permission of the Chair**

**9.1: Permission for procurement of Utility Vehicle:**

The Finance Committee rejected the proposal for procurement of Utility Vehicle at an approximate cost of Rs.30.51 lacs (Excluding RTO and other charges etc.) through GeM Portal.

The meeting ended with the vote of thanks to Chair.

Sd/-  
(Prof. Amitabh Pande)  
Member, FC of EC, RMSS &  
Director, IGRMS

Sd/-  
(Ranjana Chopra)  
Chairperson, Finance Committee, EC  
RMSS and AS&FA  
Ministry of Culture, GOI